



## CALL FOR PARTICIPATION IN A TASK FORCE

6 August 2024

Dear Interested Parties,

Canadian Standards Association, operating as CSA Group, is a not-for-profit organization. Our mission is to enhance the lives of Canadians through the advancement of standards in the public and private sectors. We are a leader in standards research, development, education, and advocacy. The technical and management standards developed with our more than 11,000 members improve safety, health, the environment, and economic efficiency in Canada and beyond. Standards offer various benefits including helping to ensure the quality and safety of virtually every service, product, and system we encounter at home, at work, and play, giving consumers peace of mind and supporting innovation.

CSA is working on **a new national Standard (Z2202) on Equipment and Technologies in the Home and Community Care Settings (ET-HCC)**. This Standard provides requirements and recommendations for the provision of equipment and technologies to support the continuum of care of clients in the home and community care settings. This includes but is not limited to mechanisms for assessment, selection, procurement, set-up, use, management (e.g. information management, data management, data entry, transfer, storage, emergency planning, communication), and maintenance.

The content development on this Standard is led by subject matter experts from across Canada who together form a Technical Subcommittee (TSC). **The TSC is currently seeking the participation of individuals from interested parties, especially those who represent the end user's interest** on this topic e.g. Personal Support Workers (PSWs), Home care recipients, community care services recipients, and their caregivers or care partners to support the TSC by periodically reviewing and providing feedback, on the draft Standard developed by them in the English language.

This is a volunteer role where those selected will form a part of a **Task Force (TF)**. The estimated timeline for this engagement starts in August 2024 and ends by December 2024 but *may* be extended by a few months, depending on the project requirement. To best accommodate any accessibility issues, feedback can be provided in writing or verbally, over the phone, and in a group or one-to-one online discussions and with the help of another person's assistance, if required.

If you are interested in participating in this Task Force, please submit a brief Statement of Interest (SOI) through email or phone call (9:00 am-3:00 pm ET) to the undersigned Project Manager **before 23<sup>rd</sup> of August 2024, 4:00 pm ET** to help us understand your background and interest in contributing to the above-mentioned tasks.

If you know of someone in your network who may be interested in this task, feel free to distribute this document.

Please note that submission of your interest does not guarantee your position on the TF. All SOIs will be reviewed by the TSC, and applicants will be informed about the TSC's decision accordingly.

We recognize that your participation in reviewing the draft Standard is a significant commitment, and we thank you for taking the time to apply.

We look forward to receiving your interest.

Best Regards,

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