

Sometimes patient partners join health system initiatives that span many weeks, months or even years. They participate in various meetings, discussions, and engagement activities where their feedback and perspectives are folded into the initiative along the way. Without documentation, it can be hard for health care partners to remember patient partners' many contributions when it is time to close the loop. This template provides space and prompts for health care partners to take notes during the engagement opportunity.

Initiative:			
Patient Partner(s):			
Start Date:		End Date:	

Note Date	Engagement Touchpoints When & how did you engage?	Engagement Outcomes What ideas, concerns or feedback was provided by patient partners?	Engagement Impact What did you do with the feedback? How did you apply it to the initiative? Were any changes made?

Questions? The Health Quality BC team is happy to support you!



Patient Voices
Network



Closing the Loop Engagement Notes

Extra Reflections: Things I've learned from collaborating with patient partners.

A large, empty rectangular box intended for writing reflections. The box is bordered by a thin black line. In the bottom-left corner of the page, there are decorative abstract shapes consisting of curved lines and a circle in shades of yellow, grey, and light blue.

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