Patient Voices Network

ADMINISTERED BY
BC PATIENT SAFETY & QUALITY COUNCIL

Closing the Loop
Engagement Notes

Sometimes patient partners join health system initiatives that span many weeks, months or even years. They participate in various meetings, discussions, and engagement activities where their feedback and perspectives are folded into the initiative along the way. Without documentation, it can be hard for health care partners to remember patient partners' many contributions when it is time to close the loop. This template provides space and prompts for health care partners to take notes during the engagement opportunity.

Initiative:			
Patient Partner(s):			
Start Date:		End Date:	

Note Date	Engagement Touchpoints When & how did you engage?	Engagement Outcomes What ideas, concerns or feedback was provided by patient partners?	Engagement Impact What did you do with the feedback? How did you apply it to the initiative? Were any changes made?

Patient Voices Network

ADMINISTERED BY
BC PATIENT SAFETY & QUALITY COUNCIL

Closing the Loop
Engagement Notes

Extra Reflections: Things I've learned from collaborating with patient partners.