

PVN Oversight & Advisory Committee Meeting: Agenda

Date: Monday, February 14, 2022	Time: 1300-1430	Venue: Zoom
Present: Chelsea Hochfilzer (vice-chair), Chris Lamoureux, Christine Hunt, Christina Thomas, Colleen McGavin, Cyndi Gerlach, David Watts, Ellen Froot, Hannah Tighe, Helen Chiu, Jana Buhlmann, Karla Warkotsch, Kris Gustavson, Leslie Chan, Lindsay Arscott, Maria Klement, Prachi Khanna, Rhianna Millman, Sandy Ketler, Shannon Griffin, Tammy Hoefler (co-chair), Terry Wilde, Vikram Bubber (vice-chair)		
Regrets: Adrienne Breen, Beverley Pomeroy, Christopher Webber, Jon Rabeneck, Linda Nelson, Luka Poljak, Shannon Sahota, Mandy Lindsay, Tina Strudsholm		

February 14, 2022 – PVN O&A Meeting Notes

	Topic	Discussion Notes	Action Items
1.	Welcome & Introductions	Tammy welcomed all to meeting and invited all to also acknowledge the lands in which they are calling in from. New co-chairs and vice-chair, Vikram and Maria, respectively, are formally introduced. Regrets noted as above.	n/a
2.	Committee member updates & networking	Tammy shared about Colleen's retirement and thanked her for all the contribution she has made during her time with the O&A Committee. Collee thanked the group and the good work it has and continues to do. Members joined breakout groups for networking session.	
3.	PVN 2021/22 Success	<p>Tammy and Chelsea closed the loop on the priorities that was previously brought forward to the committee for 2021/22 by highlighting the most significant achievements and work done. Priority areas include [see PowerPoint Presentation for more detail],</p> <ul style="list-style-type: none"> Improve measurement and evaluation of patient and public engagement Support patient and health care partners in their professional development and knowledge Administer the connection of patient partners and health care partners to support improvements in care Foster connections amongst patient partners to increase their sense of community with one another Advance cultural safety and humility in patient and public engagement Advance diversity, equity and inclusion in patient and public engagement Other focus areas <p>Tammy and Chelsea provided an update of the work, achievements and things that were put on pause for an opportunity to look back and reflect on the successes from 2021/22 and prepare the group to look forward and provide input into the priorities of the team for the year ahead. Tammy opened the floor for any questions and comments. A member of the committee inquired if they reached out to BCANDS (BC Aboriginal network on Disability Society). Chelsea responded not at this time, but they have taken note of the organization for relationship building into the next fiscal year.</p>	<p>Action item #1 – David to review meeting minutes and then connect with Tammy if he has any further questions.</p> <p>Action Item #2 – Tammy to send logic model to Sandy and get her connected with Kira Tozer if Sandy has any further questions.</p>

		<p>Sandy requested further clarification on the logic model that was presented as part of the work completed during the 2021/22 fiscal year. Tammy will send logic model to Sandy and then connect her with Kira Tozer, Strategic Leader of Patient and Public Engagement Team, if Sandy has any further questions.</p> <p>A round of congratulations and endorsement for the great work that was completed during the 2021/22 fiscal year. No other questions are raised.</p>	
<p>4.</p>	<p>Planning for PVN 2022/23</p>	<p>Tammy and Chelsea shared PVN’s draft priorities for 2022/23 to seek the feedback from the committee, the questions posed were what do we need to be mindful of, are we missing any key priorities? The priorities for 2022/ 23 are [see PowerPoint slides for more details]:</p> <ul style="list-style-type: none"> • Fostering connection and authentic patient engagement • Evidence based measurement, evaluation and reporting • Enhance and strengthen external communication and marketing • Strategic opportunities <p>Fostering connection and authentic patient engagement</p> <ul style="list-style-type: none"> • Additional note: cultural safety and humility and diversity, equity and inclusion are interwoven into all the work but are visually represented in their own bucket so extra focus can be dedicated to these topics. • Kris pointed out the final Health Standards Organization (HSO) standard on Cultural Safety & Humility will be released soon and may be a helpful reference for the work in this area within PVN planning and operations. • Queried if there has been any mechanism or is there room for international initiatives collaboration and involvements? All the international conferences that one would typically attend hasn’t been happening or has been moved to virtual format during COVID-19. • Queried if there will be a mechanism to cross link specific initiatives with specific groups? Chelsea provided the external opportunity webpage for cross posting and the external partnership. <p>Strengthen evidence-based measurement, evaluation, and reporting</p> <ul style="list-style-type: none"> • Queried if a call for working group members for the internal standard for patient engagement has been done. Chelsea informed the group that the engagement has not happened yet. <p>Enhance and strengthen external communication and marketing</p> <ul style="list-style-type: none"> • Additional suggestions for communications, marketing, and promotional strategies, were: <ul style="list-style-type: none"> ○ Utilizing radio and TV as a channel of communication as not everyone has access to internet or devices that 	<p>Action Item #3 – Tammy and Chelsea to connect with Shannon Griffin offline re: strategic plan; and include Hannah in the conversation.</p>

	<p>enable access to internet, but radio and TV are accessible in the hospital.</p> <ul style="list-style-type: none"> ○ Reaching health care students so patient partners have the opportunity to mentor next generation of health providers. ○ Health care touch points are great ways to share information as well. ○ Others shared about the medium which they came across PVN, e.g., a brochure about PVN at a chronic disease self-management course, at a Regional Table with PainBC, professional colleagues. ○ Shannon shared that something Fraser Health is exploring and hoping to do is having champions that will advocate for their work. First level is basic education across the health authority and then the second level would be a deeper dive so people can champion this work. Tammy offered to connect with Shannon offline to share her thoughts and input into the idea or experiences and lessons learned in putting something similar together. Hannah offered to share what Providence Health Care is doing and be involved in the conversation as Providence Health Care have an interdisciplinary PFCC workshop that they run quarterly and she has been thinking about how they could level up with more advanced materials. ○ Kris also suggested reaching out to VCH's advisory group, the Community Engagement Advisory Network (CEAN), which existed for well over a decade and may be able to shed insight into the area of community engagement. ○ Tammy assured everyone that this will not be the only time to see the draft priorities, as they will be brought back for additional feedback. <p>Strategic opportunities - support large scale initiatives that may not be specific to PVN but evolve and shift Person- and family- centered care (PFCC); new ideas that are to be explored.</p> <ul style="list-style-type: none"> ● Clarification is made around the acronym used in the slides – Health Excellence Canada (HEC), Institute for Healthcare Improvement (IHI), Trauma and Resilience informed Practice (TRiP), The Center of Excellence on Partnership with Patients and the Public (CEPPP) ● Consideration is raised re:TRiP in patient engagement, to ensure that there is a discussion regarding people who are neurodivergent; they are often forgotten when speaking about trauma. ● Endorsement is made for the importance of TRiP in all aspects of care delivery as it recognizes and acknowledges trauma and 	
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		its prevalence, alongside awareness and sensitivity to its dynamics.	
5.	PVN Facebook Group	<p>This agenda item will be carried forward and feedback will be received via email because we were short on time. Chelsea did a quick overview with the slides and will reach out for feedback via email post meeting [see PowerPoint presentation slide for more information].</p> <ul style="list-style-type: none"> Chelsea shared that the private group from 2016 will be closed as this group is not achieving it's intended purpose, cost resource and there are alternative ways to stay connected. The plan is to inform the people in the group to let them that the group will be closed and promote other ways to stay connected. The question posed was, "how do we accomplish this in a good way?" <p>A quick suggestion made was to reach out 1:1 to the few who are currently using the Facebook private group. The over all feedback were positive and supportive of the approach and messaging.</p>	Action Item #4 – Chelsea to follow up with O&A members post-meeting for feedback via email (include the PowerPoint Presentation slides for reference)
6	O&A Look ahead	Due to shortage of time, this agenda item will be carried forward to the next meeting in April to identify specific agenda topics which the committee would like to see in O&A agenda for next fiscal year 2022/23, as well as, the feasibility of an in person meeting in June.	Action Item #5 – Leslie to carry forward this agenda item to the next agenda.
7.	Any other business	<p>Tammy informed the group that the Council (BCPSQC) is renewing their strategic plan and there is an opportunity for committee members to participate. Currently there are patient partners who are part of the consultation group, however, the Council would also like to engage with the O&A members. Formal invitation will be extended via email by the end of the week for eight members to help inform the strategic plan. It will be first come first service as seats are limited. For more information: https://bcpsqc.ca/about-the-council/strategic-planning/</p> <p>There is also the opportunity to participate via the survey and ThoughtExchange</p> <p>No other topics are raised by the group.</p>	Action Item #6 – Tammy to send out formal invitation for participation in the Council's strategic plan renewal
8.	Closing and Next Step	Post meeting survey link was shared in the chat for member's feedback.	
<p>Next meetings:</p> <ul style="list-style-type: none"> March 4, 2022 (Friday) at 1300-1500 via Zoom – Diversity, Equity, and Inclusion Workshop/ Session April 11, 2022 (Monday) at 1300-1430 via Zoom – April O&A Meeting 			