

PVN Oversight & Advisory Committee Meeting

Discussion summary and action items

Date: Monday, Sep 13th	Time: 1.00-2.30pm	Venue: Zoom
<i>In attendance:</i> Adrienne Breen, Beverley Pomeroy, Christina Thomas, Christine Hunt, Colleen McGavin, Hannah Tighe, Helen Chiu, Jon Rabeneck, Karla Warkotsch, Kris Gustavson, Luka Poljak, Maria Klement, Pamela Jessen, Prachi Khanna, Rachelle Ferrer, Shannon Sahota, Sherri Mytopher, Tammy Hoefer, Tina Strudsholm, Vikram Bubber		
<i>Apologies:</i> Chelsea Hochfilzer, Christopher Webber, Cyndi Gerlach, David Watts, Jana Bhulmann, Lindsay Arscott, Rhianna Millman, Shannon Griffin		

#	Topic	Discussion notes	Actions Items
1.	Welcome & Introductions	Tammy and Pam welcomed all to meeting. Apologies noted as above. Tammy provided overview of final shared purpose statement, noted this is now included in the Terms of Reference. As we move on with the work and discussions, the group is asked to keep the share purpose statement in mind to ground our conversations.	N/A
2.	Committee member updates & networking	Sherri was thanked for her contributions throughout her term, which will be ending this autumn. Pam was also thanked for her contributions over the last 4 years. It was announced her term as co-chair is ending, but Pam has graciously committed to remaining in the role until end of 2021. Shannon Sahota was welcomed, representing VCH. Jon Rabeneck was welcomed, representing FNHA. Members joined breakout groups for networking sessions.	N//A
3.	Diversity, Equity & Inclusion	<p>Tammy spoke to DEI slides of presentation, starting with introduction of four pillars: awareness, attitude, skills, knowledge. It was noted DEI is a priority for the Council and PVN, as such it's important to build a strong foundation at this table to have discussions in a safe and respectful way.</p> <p>The group was welcomed to share responses to questions via jam board, zoom chat, or verbally.</p> <p>It was noted there is a need to align intent and impact, as good intentions do not always equate to positive impacts. Moments of silence highlighted as good DEI practice – giving space and time for people to speak, especially in larger groups.</p> <p>BC CDC Language guide shared as a resource http://www.bccdc.ca/Health-Info-Site/Documents/Language-guide.pdf</p> <p>Next steps: We will summarize discussion and present back to group, agree how to grow safe and respectful conversations at this table. DEI working group will be invited to present at a future meeting.</p>	Summary write up of DEI discussion to be shared back with group – RF
4.	2021/22 PVN Work plan	An overview of 2021/22 priorities was shared with the group. A high-level summary of 'What Matters to You?' Initiative was shared – the aim being to embed person and family centred care in the health care system.	

		<p>It was confirmed some priorities will carry over in to 2022/23 as this is an evolving journey. Some projects will end and others will carry into next year as natural progressions to next stage(s) of work. It was also confirmed improving representation in PVN is included in the wider DEI workplan. Work is being done to diversify PVN, which will be a continued topic at O&A.</p> <p>It was highlighted any work on increasing diversity also needs to consider disability diversity and potential technical challenges volunteers may bring. The group discussed the concept of accessibility and if it fell under inclusion umbrella.</p> <p>JEDI+ was introduced to group – Justice, Equity, Accessibility and Inclusion +</p> <p>It was noted often HCP and research partners underestimate level of resource required to adequately support DEI work (i.e., HR, financial) and a query was raised if this group has any ability to promote work around educating partners on resourcing work adequately. It was noted this has been a priority and practice for the Council, especially when working with PEERs across BC.</p>	
5.	Meeting format	<p>Tammy provided an overview of the forward plan, informed the group the team will be trying to plot the agenda for the year based on what work is happening to move forward the PVN annual plan. The aim is to keep the agenda to two-three main topics per meeting to allow for deeper discussion to occur. If there is anything additional e.g., updates, these will be shared as an attachment in the meeting pack.</p> <p>The group was in support of the format, request made to leave room for open space as often learn most from each other during discussions.</p> <p>Concerns raised over potential disconnect of O&A from patient partners on the ground and if their feedback and concerns are being addressed. Tammy reassured group there are several channels to obtain this feedback, and most priority areas were identified by network members and have supporting working groups which include patient partners giving their perspectives from the ground up.</p>	N/A
6.	Any other business	<p>Colleen shared an overview of learning health systems (LHS) with group – re: priorities related to professional development and improvement in care. Query raised if withing PVN capacity/ scope to focus some training on the subject of Learning Health Systems (LHS): https://soundcloud.com/patientengagement/episode-1-learning-health-systems-with-dr-charles-friedman</p> <p>Maria congratulated the team on the PVN Annual report https://bcpsqc.ca/wp-content/uploads/2021/02/FINAL_PVN-AR-2019-2020.pdf</p>	JEDI+ resources – check what can be shared and circulate to group – CM / BP
7.	Closing and Next Steps	Group was asked to complete post meeting survey, which includes another opportunity to share additional feedback on DEI.	N/A
Next meeting: Tuesday October 5th, 2021 – 1.00-2.30pm via Zoom			

Ref	ACTION / DECISION	LEAD(S)	DUE DATE	STATUS/ UPDATE
OA8	<i>Action:</i> Edit draft shared purpose statement and circulate to members via email	RF	30 Aug 21	Closed/ complete
OA9	<i>Decision:</i> Shared purpose statement ratified outside of committee meetings (via email)	TH / CH	7 Sep 21	N/A
OA10	<i>Action:</i> Summary write up of DEI discussion to be shared back with group	RF	27 Sep 21	In progress
OA11	<i>Action:</i> RE: JEDI+ resources – check what can be shared and circulate to group	CM/BP	5 Oct 21	In progress