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Patient Voices Network: Oversight & Advisory (O&A) Committee Meeting Minutes

Apr 1, 2020

2:00 -3:30 pm

WebEx

Present:

Esther Storvold (Patient Partner- Interior)	Cindy Charleyboy (Patient Partner-Interior)	Megan Hunt (FNHA)
Kris Gustavson (PHSA)	Tina Strudsholm (Northern Health)	Beverley Pomeroy (Patient Partner – Fraser Valley)
Deborah Harver (Island Health)	Helen Chiu (BC Renal Network)	Jim Cawsey (Patient Partner-Island)
Kevin Barry (Patient Partner- Interior)	Joe Bring (Patient Partner - Fraser Valley)	Tammy Hoefer (BCPSQC)
Colleen McGavin (BC Support Unit)	Megan O’Reilly (Patient Partner-Interior)	Jacquelyne Foidart (BCPSQC)
Kyle Warkentin (Patient Partner - Youth - Fraser Valley)	Vikram Bubber (Patient Partner – Greater Vancouver/Sunshine Coast)	Denise Pinto (BCPSQC)
Ruhee Mardhani (BCPSQC)	Shannon Gibson (Ministry of Health)	

Regrets:

Kimberly Strain (Patient Partner-Fraser Valley)	Tanis Hampe (Northern Health)
Christina Thomas (Doctors of BC)	Alyson Hagan-Johnson (Patient Partner - Vancouver Island)
Kate McNamee (Providence Health Care)	Mandy Lindsay (Fraser Health)
Sherri Mytopher (Patient Partner - Northern)	
Pamela Jessen (Patient Partner - Vancouver Island)	

Discussion Topic	Key Notes	Action Items	Responsibility
Welcome & Introductions	Committee introduced themselves.		
Approval of the Agenda & Previous meeting Minutes	Agenda and minutes of the previous meeting were approved without changes.		
O & A Vice-Chair Update	<p>Jim provided an overview of the Vice-Chair (VC) role and asked for volunteers who may be interested in taking on the role.</p> <p>Members Vikram Bubber and Cindy Charleyboy have put forward their interest and/or questions for the VC role to Tammy and Jim.</p>	Committee members to send their expression of interest and reach out to Tammy & Jim for questions.	Committee Members
PVN Website Redesign	<p>Tammy provided an update about the redesign project including the work of the PVN Website Redesign Working Group consisting of Healthcare Partners from O&A and PVN Patient Partners.</p> <p>An overview of the data collected from healthcare and patient partner surveys was provided. The next meeting of the working group will include a more fulsome discussion with Outsmart, the organization contracted to implement this project, who will provide an update on the informant interviews. The results of the data have been provided to members to read in more detail.</p>		
Patient Approved Logo	Brief update was provided on the Patient Approved Logo and the recommendation from the Council to consider the pre-existing	Share briefing note with options for patient approved logo with to	Tammy & Ruhee

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	<p>'Patients Included' logo that has set criteria developed and attached to it. The other option would be for PVN to create its own logo and criteria.</p> <p>Main points of the discussion included:</p> <ul style="list-style-type: none"> - The 'Patients Included' logo is recognized nationally with numerous Patient Partners involved in the creation of the logo and criteria, including some of our PVN members. - Many members expressed interest in aligning our work with Patients Included, and not re-inventing a logo - Ruhee to put together a briefing note with the options and final recommendation and share back with the O&A before sharing it with the Council Leadership. 	<p>the committee along with final recommendation.</p>	
<p>Patient Partner Selection Diversity Criteria</p>	<p>Jacquelyne provided an overview and update about including diversity criteria for PVN opportunities. Main discussion points included:</p> <ul style="list-style-type: none"> - An environmental scan has been conducted for what other organizations are doing - How we can enhance cultural, diversity, inclusivity on Council - One of the most important aspects of creating a safe process is to be transparent – if we ask for information from our Patient Partners, we have to tell them why and how the information will be used. - The goal is to look at our PVN processes, including onboarding, sign 	<p>Update the O & A on progress of the working group and feedback from Council leadership</p>	<p>Jacquelyne</p>

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	<p>up forms, opportunity eligibility language, RSVP questions framed in a safe way, and adding questions to see how we can get people to engage fully in this work</p> <ul style="list-style-type: none"> - Next Steps include: <ul style="list-style-type: none"> o Council Diversity, Equity & Inclusion <ul style="list-style-type: none"> ▪ Explore approaches of other leaders in this area, Fraser Health and Provincial Health Service Agency ▪ Bring to Council Leadership o PVN Diversity, Equity & Inclusion <ul style="list-style-type: none"> ▪ Working Group to move suggested tangible changes forward as a priority 		
<p>Updates:</p> <ul style="list-style-type: none"> • COVID-19 Response • What Matters To You? 	<p>COVID-19 response</p> <p>The PPE team is seeking to understand what is most important to our PVN members during COVID-19, given that there may be a shift in priorities.</p> <ul style="list-style-type: none"> - There is an interest in enhancing opportunities for members to connect with each other. An Ideas Sprint Survey was sent out and within that survey we are asking our members if they would like to have more opportunities to connect in an informal setting, educational sessions, diving into improvement work within 		

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	<p>the PVN and how we provide volunteer management.</p> <ul style="list-style-type: none"> - A Twitter Chat will be hosted on April 2nd where we will be walking through some of these same questions. <p>What Matters to You</p> <p>An update was provided regarding WMTY given the current situation. Main points of discussion include:</p> <ul style="list-style-type: none"> - We have put on hold a number of invites, webinar, initiatives around WMTY in order to reduce the burden on our Healthcare Partners. - We will be moving forward with Healthcare and Patient Partner ambassadors and see what their capacity is to support this work. - We continue to plan ways in which we can celebrate WMTY day on June 9. Everything else including our partnership alliance is being held for now due to COVID-19 and why you would not be seeing as much around it as you typically would. - We are looking at other ways to do WMTY including conversations about COVID in a softer, organic approach, instead of a new initiative - PVN members shared their agreement in this decision. 		
<p>O&A Committee Face-to-Face Planning Group</p>	<ul style="list-style-type: none"> - The decision was made to consider a Fall Face-To-Face meeting. We will reach back out for volunteers to support the planning of this. Defer to June to discuss date and timelines for next Face-to-Face meeting. 	<p>Check for interest and availability for a Fall Face-to-Face meeting in June.</p>	<p>PPE Team</p>

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Next Meeting: June 4, 2020	Next meeting will be on June 4, 2020 via WebEx		