



PVN is supported through the:



Patient Voices Network: Oversight & Advisory (O&A) Committee Meeting Minutes

Feb 4, 2020

1:00 - 2:30 pm

WebEx

Present:

Beverley Pomeroy (Patient Partner – Fraser Valley)	Christina Thomas (Doctors of BC)	Pamela Jessen (Patient Partner - Vancouver Island)
Esther Storvold (Patient Partner- Interior)	Cindy Charleyboy (Patient Partner-Interior)	Joe Bring (Patient Partner - Fraser Valley)
Kris Gustavson (PHSA)	Tina Strudsholm (Northern Health)	Jim Cawsey (Patient Partner-Island)
Kate McNamee (Providence Health Care)	Sherri Mytopher (Patient Partner - Northern)	Tammy Hoefer (BCPSQC)
Deborah Harver (Island Health)	Karla Warkotsch (Interior Health)	Jacquelyne Foidart (BCPSQC)
Kevin Barry (Patient Partner- Interior)	Tanis Hampe (Northern Health)	Denise Pinto (BCPSQC)
Megan Hunt (FNHA)	Megan O’Reilly (Patient Partner-Interior)	
Mandy Lindsay (Fraser Health)	Mandy Lindsay (Fraser Health)	
Shannon Gibson (Ministry of Health)	Helen Chiu (BC Provincial Renal Agency)	

Regrets:

Colleen McGavin (BC Support Unit)	Alyson Hagan-Johnson (Patient Partner - Vancouver Island)
Kyle Warkentin (Patient Partner - Youth - Fraser Valley)	Vikram Bubber (Patient Partner – Greater Vancouver/Sunshine Coast)

Time	Discussion Topic	Key Notes	Action Items	Responsibility
2:00	Welcome & Introductions	Committee introduced themselves.		
	Approval of the Agenda	Agenda and minutes of the previous meeting were approved.		
	Introduction of New Oversight and Advisory Committee Members	New members: Joe Bring, Bev Pomeroy and Vikram Bubber (regrets) were welcomed and introduced themselves.		

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	Introduction of Jacquelyne Foidart PVN Manager	<p>Jacquelyne Foidart has stepped into a new role with the Patient & Public Engagement team as PVN Manager. Jacquelyne has prior experience working and supporting families in Aboriginal Friendship Society. She has been working with PVN since 2013 as an Engagement Leader and has witnessed the vast growth and increase in the number of engagements and capacity building in the network.</p> <p>Jacquelyne will now be sitting as Vice-Chair for Tammy Hoefer for the PVN Oversight & Advisory Committee meeting.</p>		
	Approval of the Previous Minutes	Approved		
	BC SUPPORT Unit REACH platform	<p>Stefanie Cheah from BC Support Unit provided a demo of the REACH platform. An online platform where patient partners can sign up to be part of health research opportunities posted by health researchers.</p> <p>The SUPPORT Unit would like to continue to collaborate with PVN to:</p> <ul style="list-style-type: none"> - Offer PVN members research opportunities - Create an “every door is the right door” environment - Create streamlined processes as much as possible between BC Support Unit, PVN, REACH BC <p>Feedback from O&A was positive. Some points of discussion were as follows:</p>		

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		<ul style="list-style-type: none"> - Members are looking forward to participating in health research opportunities - There is continued interest in learning about this project as it moves forward - Suggested there is an opportunity to celebrate research success stories - It will be important to clarify purpose of the REACH platform in messaging - How would opportunities be cross shared with similar platforms <ul style="list-style-type: none"> o Working though process of step-by-step in collaboration with PVN and others - Will only focus on BC based at this time <p>Tammy posed the following questions: How far do we take that collaboration with REACH? Is it appropriate to ensure PVN members have access to REACH through PVN site? Responses were as follows:</p> <ul style="list-style-type: none"> - Have a link in PVN website that goes to REACH - Important to have patient voice in research - Is API (application program interface) capability possible? An opportunity to have one place that partners go to. 		

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		Reach out to Stef : Stefanie.cheah@vch.ca		
	O&A Terms of Reference Amendments	<p>Limitations in current Terms of Reference (TOR)</p> <p>Amendments include:</p> <ul style="list-style-type: none"> - Providing coverage in the instance co-chairs are not available/ turn over in PVN and/or BC Patient Safety Council (the Council) and include language that would enable opportunities for when such situations arise - Terms of respective positions - Using co-chairs for successive planning <p>Approved in minutes effective Feb 4, 2020 and send final TOR back to committee members</p> <p>Send expression of interest to Tammy. A final vote will be done at next meeting to choose a vice chair for Jim Cawsey</p>	<p>Send TOR to committee</p> <p>Send expression of interest for vice chair for Jim to Tammy in an e-mail</p>	<p>PPE Team</p> <p>Committee members</p>
	Patient Approved Logo	<p>Brief update was provided on council adopting patient approved logo where all documents (as appropriate) have patient lens and involvement.</p> <p>Deferred to next O&A meeting due to BCPSQC Leadership meetings being cancelled.</p>	Add item to next meeting agenda	Tammy & Jacque

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	PVN Logo and Council Alignment	<p>The Council has been going through a communication strategy and looking at branding. We are involved in so many provincial initiatives with their own logo as they involve other partners in the province. This has led to brand confusion. Is there an opportunity to closer align PVN logo with council branding?</p> <p>Feedback were as follows:</p> <ul style="list-style-type: none"> - As a new member, appreciate aligning brand be it colors etc. as confusion does exist among Patient partners - Name is recognized and should be kept as is. Clarity is needed in the role within the PVN and connection with the Council 		
	Spring Face-to-Face Meeting <ul style="list-style-type: none"> • Date identification (April 1 or June 4) • Planning Working Group 	<p>June 4 was decided to be the next face-to-face meeting. Webex meeting for April 1 will remain.</p> <p>Planning group volunteers were as follows:</p> <ul style="list-style-type: none"> - Jacque, Cindy, Helen 	Plan next face-to-face meeting	Tammy, Jacque, Cindy and Helen
	Quick Updates: <ul style="list-style-type: none"> • PVN Website Redesign • PVN Collaboration with First Nations Health Authority • Measuring for Diversity 	PVN Website Redesign <ul style="list-style-type: none"> - Make it more accessible - Include survey to patients and health care partners - Change they would like to see (specializing with accessibility) - Launch by May (thoughtfully and quickly as we can) 		

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		<p>PVN Collaboration with First Nations Health Authority</p> <ul style="list-style-type: none"> - Look at our practice and our work – see how we can strengthen the processes, document and languages to further cultural safety and humility in our work. - We are working on agreement on some shared mission, vision and values. Principles that we all have separately and together <ul style="list-style-type: none"> o Tina and Cindy are happy to provide feedback <p>Measuring for Diversity Scoring matrix, inclusion criteria that allows you to identify within a group</p> <ul style="list-style-type: none"> - Reverse discrimination - it is very that important that there is support from diversity/ inclusion specialist, as there are nuances. - Suggest being as transparent as possible when stating objective - Maybe we need a disclaimer at the beginning of the opportunities page 	Reach out to Beverley on topic of diversity	Tammy and Jacque
	Future Meeting Dates	Next meeting will be on April 1, 2020 via Webex		