



PVN is supported through the:



Patient Voices Network: Oversight & Advisory Committee Meeting Minutes

September 25th, 2017

2:00 – 3:30 pm

WebEx

Present:

Katie Hughes (Canadian Mental Health Association)	Joshua Meyers (Fraser Health)
Karla Warkotsch (Interior Health)	Sunaina Sharma (Patient Partner – Fraser Valley)
Lin Chen (Patient Partner – Greater Vancouver/Sunshine Coast)	Cassy Mitchell (Patient Partner – Northern)
Sherri Mytopher (Patient Partner – Northern)	Alyson Hagan-Johnson (Patient Partner – Vancouver Island)
Jim Cawsey (Patient Partner – Vancouver Island)	Pamela Jessen (Patient Partner – Vancouver Island)
Kyle Warkentin (Patient Partner – Youth – Fraser Valley)	Kate McNamee (Providence Health Care)
Shannon Griffin (Provincial Health Services Agency)	Belinda Boyd (Vancouver Coastal Health)
Betty Murray (Patient Partner–Greater Vancouver/Sunshine Coast)	Sophie Wang (BC Patient Safety and Quality Council)
Ben Ridout (BC Patient Safety and Quality Council)	

Regrets:

Colleen McGavin (BC SUPPORT Unit)	Alana Godin (Doctors of BC)
Sonia Isaac Mann (FNHA)	Dawn Nedzelsk (Island Health)
Shannon Holms (Ministry of Health)	Sheila Gordon-Payne(Northern Health)
Kimberly Strain (Patient Partner - Fraser Valley)	Dustine Tucker (Patient Partner – Interior)
Cherie Mercer (Patient Partner - Indigenous – Northern)	

Discussion Topic	Key Notes	Action Items	Responsibility
Welcome and Introductions	Reviewed WebEx Functions PVN Oversight & Committee member introductions		
Terms of Reference Review	Reviewed the Committee Terms of Reference, including the Committee purpose, roles and responsibilities, as well as the regular meeting schedule. Information on Co-Chair responsibilities were shared and a call for patient partner representatives interested in being Co-Chair for a 1-year term	Send out doodle poll to determine regular meeting dates Send Sophie email if interested in co-chair	Sophie Wang Patient Partner Representatives
PVN Overview and Update	Discussed the Strategic Plan development process and approved plan, including: <ul style="list-style-type: none"> - History of PVN and its evolution over time, including transfer to the Council - Continue to work towards Patient- and Family-Centred Care cultural shift within the health care system - Development of strategic plan - Vision & Mission - Strategic Priorities Discussed how the new strategic plan will shape PVN's work plan for the year and the involvement of the Oversight & Advisory Committee Discussed ideas for how Committee members would be involved in advising and guiding the work plan and activities: <ul style="list-style-type: none"> - Support for creation of small working groups on priority areas to ensure work keeps moving and more participation is possible - Before establishing working groups think about their purpose 		

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	<p>and role in more detail to ensure effectiveness</p> <p>An update was provided on PVN membership stats</p> <ul style="list-style-type: none"> - Patient Partners have increased across the province since last year - Most Patient Partners are above 50 years of age - Most Patient Partners are female - Highlighted the importance for priority area on diversity <p>An update was provide on PVN engagement opportunities</p> <ul style="list-style-type: none"> - Majority of engagements are at the level of “Consult”, “Involve” and “Collaborate” on the IAP2 Spectrum of Engagement - Majority of engagements are with health authorities, with opportunities spread across the province between regional health authorities - Majority of engagements are either a single event or over a year in length - Discussion on alignment between single events and authentic engagement – many examples of single event opportunities that authentically engage patient partners, such as focus groups, community forums, patient journey mapping, etc; knowledge gained can be of equal value and can bring forward a longer engagement piece. 	<p>Develop standard report on stats to share with health authorities</p>	<p>Patient & Public Engagement Team</p>
<p>Hard to Reach Voices</p>	<p>Connected to priority area on diversity, Engagement Leaders Cathy Almost and Jami Brown presented on proposed tools/activities to assist with diversifying the Network</p> <ul style="list-style-type: none"> - Proposed activities fall into 3 main areas: education, outreach and health care partner support - Education: highlight unique considerations and best practices to work with diverse voices - Outreach: partnership agreements with community organizations and resources for engaging new patient partners - Health Care Partner Support: investigate the value of establishing position statements on inclusion of diverse voices 	<p>Incorporate suggestions and feedback into diversity plan</p>	<p>Jami and Cathy</p>

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	<ul style="list-style-type: none"> - Committee members discussed the proposed ideas and provided lots of feedback and additional ideas <ul style="list-style-type: none"> o How do we get moms and young families involved? Potential to work with young mothers support groups o Involving medical students with PVN o Committee shares strong interest in curriculum integration of Patient- and Family-Centred Care and seeing what role the Committee could play in advancing this integration o Health authority new employee orientations should include information on patient & public engagement, including PVN 		